



Terms and Conditions

Booking: A signed booking form and payment of fees on time constitutes a contract between Vale and Downland Museum (Trading) Limited, the 'contractor' and the client, the 'hirer'.

Cancellations: All cancellations are required in writing. In the event of a cancellation all fees paid are forfeited. It is a condition of hire that you take out sufficient insurance to cover you for this eventuality.

Usage: You must not assign the hiring, or sublet any or all of the premises for any other purpose than what is stated on your booking form.

Our right to cancel: Vale and Downland Museum (Trading) Limited reserves the right by notice to the hirer to cancel the booking at any time. Any monies paid will be returned to the hirer, but Vale and Downland Museum (Trading) Limited shall not in such circumstances be under any liability to the hirer for any loss or damage sustained arising out of such circumstances.

Damage deposit: The hirer must provide a deposit to the sum of £250.00; this is payable with your final installment. This will be returned after your event providing no damage has occurred.

Caterers Damage Deposit: At the discretion of Vale and Downland Museum (Trading) Limited, the caterer must provide a deposit to the sum of £250.00; this is payable on the day of the event, by cash or credit card. This will be returned after the event if the kitchen has been left clean and no damage has occurred, we also require a hygiene certificate on the day.

Service Providers: The hirer must ensure service providers comply with our general information and terms and conditions and have the relevant public liability insurance.

Insurance: The hirer must take out a wedding insurance policy to cover a minimum of £2 million public liability insurance for their event, and the policy should include cover for cancellation due to any cause beyond the control of either the hirer or Vale & Downland Museum (Trading) Limited.

Damage: In the event of any damage being caused exceeding the £250.00 pre paid damage deposit you will be responsible for all costs and may be able to claim from your insurance to reimburse these costs.

Drinks provision: All alcohol and non alcoholic drinks will be provided under the Vale and Downland Museum (Trading) Limited license.

Equipment Hire: Deliveries must be after 9am on the day of hire and collected by midnight the same day.

Control of Event: The hirer and named attendants are responsible for the behaviour and control of guests. Disorderly behaviour will result in your event being terminated.

Abuse of staff: Any abuse whether verbal or physical against any member of staff or Lains Barn representative will not be tolerated and will result in your event being terminated.

Misuse of drugs: Persons found supplying or abusing controlled drugs or dangerous substances will be evicted from the premises and the event will be terminated.

Misuse of Alcohol: Purchase of alcohol for or by under age persons is against the law. Any person attempting to do so will be evicted from the premises. Bar staff must refuse to sell alcohol to anyone displaying excessive effects of alcohol and any person attempting to provide alcohol for that person.

Limit on numbers: You must not exceed the limited number of guests, which is 140 guests seated and 170 overall.

Prohibitions: as a consequence of the licensing of Lains Barn for public entertainment.

You must not:

- Conceal from view or obstruct access to any of the fire exits or fire fighting equipment
- Give performances that could endanger the public
- Bring any explosive, toxic, hazardous or highly flammable substances into the premises
- Use lasers, stroboscopic lighting, smoke vapor or water vapor
- Use cylinders for the storage of air or other gases or liquids under pressure
- Use balloons unless they are blown up using air not gas
- Bring any additional heaters into the premises
- Use real flames in any entertainment or open flames in any display/decorations including candles and the use of Chinese floating lanterns are also prohibited
- Set off fireworks or use sparklers
- Construct or use a marquee or any tenting
- Use paper, foil or biodegradable confetti, only real flower petals can be used
- Smoke anywhere but in the designated area
- Play any ball games
- Bring any alcohol onto the premises for your own or others consumption without previous consent

Temporary Electrics: All electrical appliances and equipment must carry the correct certification and be safe to use. No equipment may be wired directly into the mains supply other than by the 13amp plug sockets provided, this includes band equipment.

Minstrel Gallery: You must not use this area for anything other than marriage ceremony music or photography.

Personal property: All personal property, hired in goods, property owned by your caterers and entertainment agencies must be removed by the end of your event. Vale and Downland Museum (Trading) Limited does not accept any liability for loss, damage or theft of said property.

Civil partnerships and special ceremonies: The hirer will only have a ceremony at the permitted times.

Car Parking: Vale & Downland Museum (Trading) Limited accepts no responsibility or liability whatsoever for any damage to or theft of property or vehicles left at Lains Barn. Vehicles cannot be left in the car park over night.

Contravention of the terms and conditions: Will lead to the forfeit of the £250.00 damage deposit.

These terms and conditions are to be read in association with the booking form, which together constitute the terms and conditions for the use of Lains Barn.

Vale and Downland Museum (Trading) Limited Lains Barn, Grove Park Drive, Ardington, Wantage, OX12 7QG. events@lainsbarn.co.uk 01235 832745.